

PARENT/CARER POLICY **SETTLING IN PROCEDURE**

When a child starts nursery it is very important to help them settle into the nursery environment. New children often require a lot of one to one attention due to the unfamiliarity of the environment and routine. We ensure that we have adequate staff to stimulate children and offer interesting and fun activities. Staff comfort and reassure new children reinforcing that their parent will be returning, and often offer a focus time to tell them when their parent will return e.g. after lunch time. We ensure this time is accurate to avoid unnecessary upset.

We offer settling in visits which familiarise both children and parents with the nursery before they start. We always aim to provide consistency within the nursery and during their visits, children will spend time with the staff who will normally care for them during their day. This allows children to build bonds with staff members and to form friendships with other children within the group. A key person from that group will be your child's key worker who will monitor development & learning and set appropriate goals.

All children have very different needs and we ensure that they are treated as individuals. Parents are welcome to discuss anything that may help their child to settle into nursery.