

# Welcome to our School Holiday Club



Jumping Jacks/Alpha Kindergarten School at The Big Sky Centre  
 24 Wainman Road, (off Shrewsbury Avenue) Orton Longueville, Peterborough PE2 7BU  
 Tel: 01733 390969 www.alphakindergarten.co.uk & www.bigsky.co.uk

Welcome to Jumping Jack's School Holiday Club. We hope that the brief information in this leaflet will give you an insight into school holiday club facilities and lead you to make a personal visit with your child to meet the manager and her staff. After a discussion about your situation and expectations you will then be able to decide if our 'school holiday club' is the right choice for you and your child. We are committed to high quality standards and partnership with the children, parents and schools. We look forward to seeing you soon at Jumping Jacks school holiday club soon!

**Open 8.00am to 6.00pm School Holidays**  
**Ages 4 to 11 years**  
**Registered & approved by Ofsted**  
**For Working Families Tax Credit scheme**

During school holidays Children must attend at least one full-day or two half-day sessions in a week.

All snacks and drinks (*but not lunches*) are included in our charges, which are all payable in advance. Credit cards accepted.



**Current prices (from 1st June 2011)**

Full Day	8.00am - 6.00pm	<b>£23.00</b>
Full Week	x 5 Full Days	<b>£100.00</b>
Half Day	8am - 1pm / 1pm - 6pm	<b>£13.00</b>
Half Week	x 5 Half Days	<b>£60.00</b>

Children can bring their own packed lunch or alternatively we can provide lunch (£3) providing you arrange the lunches as part of your Childs booking.



## Activities

Children enjoy a variety of activities such as art and craft, cooking, dressing up, computer (educational and games). This can include external trips in the club's own Mini-Bus, to regular favourites such as Ferry Meadows & Central Park. Children also enjoy free use of all Big Sky play facilities plus indoor games and competitions under supervision.

## Arrange a viewing...

We will be happy to show you and your child our facilities at a mutually convenient time.

Please telephone Marie, Kerry or Kat to book your place on  
**01733 - 390969**

We look forward to meeting you and your child soon!

## Partnership with parents

The law requires us to keep specific and up to date information in a number of areas, which means that you are required to:

- Inform us of any change in the details on your Child Registration Form. **Kindergarten Schools**
- Tell us if you are not at your usual location (home/work) and give us a telephone number where you can be contacted in an emergency.
- Keep your child at home if s/he has an infectious disease, diarrhoea, vomiting and/or a high temperature.
- Authorise us to give prescribed medication and to sign our records every time that you collect your child. Medication must be handed to the staff for safe-keeping.
- Sign our accident records if we advise you of an accident involving your child.
- Collect your child promptly at the end of a session to ensure that we keep to legal staff/child ratios.
- Complete a 'Consent Form' for your child for each external trip away from the Club.



Whether they are indoors or outdoors the children will always get lots of physical activity at Jumping Jack's. Unlimited **drinks** are

provided to keep children well hydrated during all this excitement...!

## Birthday Parties

And if there's a birthday party to be celebrated then Big Sky's just the right place to be...

So why don't you book your child's party now.!

## Children's behaviour

We try to run the Club with a minimum of rules and regulations, but those we do have are based on common sense and a realistic approach to children of this age range. Here is a sample:

- **Language** Swearing, provocation and rudeness to either staff or to other children is not acceptable in any form.
- **Aggression** Children will not fight, push, hurt or pretend to hurt one another.
- **Minibus** Children must always wear seat-belts in the Minibus and stay seated until the engine is turned off and the bus is stationary.
- **Supervision** Children must play only in the areas agreed by the supervising staff and not wander off.
- **Toilets** Children under 8 years old will be accompanied by a member of staff. Children over 8 years old may use the toilet by themselves but always inform a member of staff that s/he is going or has returned from the toilet.
- **We encourage** Children to be helpful, share, have consideration for others, to respect Club equipment and property and to tidy away after themselves.

If, after due consultation with parents, a child continues to behave in an unacceptable way then we reserve the right to terminate the place without further notice.

## How to reserve a place

The most important factors in allocation of places are ensuring that we keep within the regulation staff/children ratios each session for each age group and that we are able to match up part-time places.

To book a place simply telephone us first to **check availability**, then fill in the **Reservation Form** and send in with the **first week's fees**.

If registering with us for the first time then please complete both the **Child Registration/Authorisation to Collect Forms** and also send the one-off £15 Registration Fee. We will then return a copy of the **Reservation Form** as a receipt and as confirmation of your place.

Out of School Care



**Jumping  
Jack's**

Tel: Marie, Kerry or Kat  
on

**01733 - 390969**